



# Prince of Peace Catholic School

4650 Preserve Parkway, Hoover, Alabama 35226 ~ Office: 205-824-7886 ~ Fax: 205-824-2093

Dear Parent or Guardian:

Each year the Jefferson County Department of Health conducts an audit of student educational records to ensure that children enrolled in school in Jefferson County are protected from vaccine-preventable diseases or have a valid exemption from vaccination. Documentation of vaccinations and medical examinations is annotated on the Alabama Certificate of Immunization ("blue form"). Valid exemptions from immunizations may also be annotated on the Alabama Certificate of Religious Exemption. During the course of the audit, local health department employees will check for appropriate vaccinations and a valid expiration date on the blue form or for an appropriate exemption form. No identifying information about the child is kept by the health department employees. If a child needs further vaccination or an updated certificate the school will be notified at the completion of the audit.

The Family Educational Rights and Privacy Act mandates parental consent be obtained for persons not employed by your school to review the records of its students. If you do NOT wish for your child's record to be evaluated by health department personnel, please indicate by providing your signature in the appropriate space below. No response from you will indicate that you will allow health department employees to audit the record of your child. Please sign this letter and return it to the school by

Thank you for your assistance.

Sincerely,

Connie Angstadt, Principal  
Prince of Peace Catholic School

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I do not give permission to the Jefferson County Department of Health to review my child's,  
\_\_\_\_\_, vaccination record.  
(student's name)

\_\_\_\_\_  
Parent / Guardian Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*We Light the Candles, They Light the World*