



Prince of Peace Catholic School

4650 Preserve Parkway, Hoover, Alabama 35226 ~ Office: 205-824-7886 ~ Fax: 205-824-2093

ENROLLMENT CONTRACT

Family name: _____

Student(s) name(s) and grade(s): _____

My signature on this document obligates me for full tuition and fees. This contract is made with the understanding that the school reserves the right to request the withdrawal of any student who does not meet its academic requirements or fails to conform to its rules and regulations. Tuition and fees are itemized on the school profile.

I accept and assume responsibility for all financial obligations. I understand that no student will be permitted to take semester and/or final exams unless all tuition and fees are paid in full. Neither report cards nor transcripts will be completed or released until all financial obligations have been met. Payments received after the 15th of the month will be considered delinquent and be subject to a \$25.00 late fee.

It is understood that a student is enrolled for the entire school year. The fact that the tuition is payable in monthly installments does not constitute a partial contract. There is an obligation to pay full tuition and fees without reduction or remission for absence and/or voluntary withdrawal of a student unless enrollment is withdrawn on or before **May first**. Exceptions will be made for families transferring out of the city. If a student is expelled from Prince of Peace Catholic School, financial obligations will cease on the day of expulsion provided the student's account is current and up to date.

Parents who are in a divorce or a separation situation are hereby notified that both parents will be treated equally unless there is in the office a court order or written document to the contrary.

My signature also authorizes Prince of Peace Catholic School and the Diocese of Birmingham in Alabama and their representatives to display, publish and reproduce photos/videos of my child for promotional materials. I understand that the promotional materials may be used for internal, diocesan, community and/or national publications that promote the mission of our local Church and school.

Signature of parent / guardian responsible

Signature of person financially responsible

Date

Date